Team Meeting

27 October 2021 / 5:15 PM / 2nd floor Eng. Building

ATTENDEES

Wyatt (Note Taker) / Cydny / Alex / Jim Clark

AGENDA

- 1. Go over the demonstration components
- 2. Go over FBD with client
- 3. Make a plan for the presentation next week
- 4. Make sure everyone is on track for the memo due Friday

NOTES

- Vacuum pumps are verry heavy and will be a challenge to cart around. But we all know how to operate the pump and what to talk about when there are questions. The pump and parts are living in Pery's office until Monday when we will carry it over to the capstone building.
- The other machined compensates are simple and we will talk about them as part of the prototyping presentation.
- The FBD is looking good and JC went over it with Alex in more detail.

ACTIONITEMS

- 1. Finish Memo
- 2. Finish Presentation

- 3. Order Material for costume parts
- Plan a trip for at least one of us to NPOI to take some measurements of the existing structure

NEXT WEEK'S AGENDA

Give presentation